

ICC MISSION STATEMENT

"The mission of the Utah Interagency Coordinating Council for Infants and Toddlers with Special Needs and Their Families (ICC) is to assure that each infant and young child with special needs will have the opportunity to achieve optimal health and development within the context of the family."



**MINUTES OF THE UTAH INTERAGENCY COORDINATING COUNCIL (ICC)
FOR INFANTS AND TODDLERS WITH SPECIAL NEEDS AND THEIR
FAMILIES**

Utah Department of Health, Division of Community and Family Health Services
44 North Mario Capecchi Drive, Salt Lake City, Utah, Main Conference Rooms
September 24, 2008 // 9:30 a.m. – 12:00 p.m.

Attendance: Debbie Ballard, Dr. Paul Carbone, Eileen Chamberland, Tandi Cichoski, Jeff Dean, Joyce Dolcourt, Louise Dunn, Debbie Justice, Jana Homer, Connie Nink, Sue Olsen, Gina Pola-Money, Harper Randall, Jenny Simmons, Dinah Weldon, Shylo Wheeler

Excused: Sen. Allen Christensen, Susan Fox, Colleen Fitzgerald, Todd Houston, Kreig Kelley, Kimberly Morris, Rep. Steven Urquhart, Patti VanWagoner.

Absent: Cheryl Alexander, Lisa Madsen.

Other Attendees: Tina Persels, Tanya Alborno proxy for Patti VanWagoner

BWEI Staff: Brent Baum, Danelle Holdaway, Catherine Hoelscher, Vanya Mabey, Susan Ord.

Retired: Kristine Fawson, Karen Ekker, Margarita Pereira, Krissie Summerhays

- I. **Welcome and Introductions** – Meeting conducted by Debbie Justice. Members and guests welcomed.
- II. **Minutes** – Read and approved minutes of May 16, 2008. Minutes modified to reflect that the Service Delivery committee will monitor the results of the P.L.A.Y. Project rather than conduct research on the project.
- III. **Public Comment Period** – No public comments received.
- IV. **Agency Report/ BWEI Update** –
Reviewed the process of making the Legislative Budget request which began in August. This year's request (SFY 2010) is based on a case load growth of 8% resulting in a projected funding need of \$2 million. Due to improved Medicaid billing procedures BWEI has approximately \$1 million in unspent funds which may be a factor in budget negotiations. The role for ICC members at this time is to contact their legislator to explain about the program, share stories, and help the legislature members understand the impact of Early Intervention. In regards to the current State budget short fall no cuts are anticipated for EI. Please see this month's edition of the

Special Educator which features an EI graduate on the cover. BWEI will attempt to distribute this publication on a regular basis to ICC members. Also, please see the *Health-E Connections* newsletter with Tina Persels' story.

V. **Committee Reports –**

- **Finance** – The committee will discuss the results of the Medicaid audits which have resulted in net gains due to the efforts of BWEI and providers. The committee will also review CHIP increases, parent fee changes, the BWEI program cost study, the recommendations of the funding formula committee and the impact of their input on program allocations.
- **Parent/Advocacy** – The committee has been heavily involved in planning and preparations for the September 27th event. Excellent support was received for donations and radio Disney is advertising and participating in the event. The event's purpose is to raise awareness of EI and children with special health care needs. Special provider recognitions will be given and Utah Family Voices will publicly thank all programs for their service to children with disabilities.
- **Service Delivery** – Slide presentation on EI Survey Results, please see the copy of the presentation. The primary areas of need fall under the topics of personnel, interpreters, and physical space. In summary: About half of the providers conduct a self-assessment; All providers have some form of collaboration with other entities in providing services to children, most with 6 to 10 agencies, rural areas have a lower rate of informal collaboration; 86% of providers have developed innovative solutions, most revolving around center based programs.
- **CSPD** – The committee met twice over the summer. P.L.A.Y. Project training was conducted in May and programs are beginning to implement it. The committee is investigating incentive programs to encourage college students to consider working in EI as well as looking at alternative teacher preparation classes as a means of training new EI specialists. The committee is also investigating new ways of recruiting and retaining staff in light of the change in the types of employment situations younger employees are seeking. There are needs to sell employment opportunities in a new way; for stronger linkages into OT, PT, and SLP programs for interns and graduates; to advertise openings; and to increase awareness of EI as a career option. The committee will be investigating whether an EI 3 certification is needed and, if so, whether a BWEI based training should be developed for it.
- **Bylaws** – The committee has been meeting regularly up to the change to the 4 day work week. Completion of the bylaws revision is pending on the issuance of the new Federal regulations.

VI. **Membership** – Joyce Dolcourt was inducted as the replacement for Kristine Fawson (LCPD) and Jeff Dean as the replacement for Karen Ekker (Medicaid). Carol Cerna was approved as a Parent Representative. Replacement representatives for Migrant Headstart and DSPD are pending.

VII. **Breakouts** - Committees separated into individual sessions.

VIII. **Next Meeting:** Monday, November 17, 2008, 9:30 a.m. to 12:00 p.m.

IX. **Adjournment:** The meeting adjourned at 12:30 p.m.

APPROVED AS TO FORM:

Debbie Justice, for the ICC Tri-Chair

MINUTES SUBMITTED BY:

Brent W. Baum, ICC State Contact