

ICC MISSION STATEMENT

"The mission of the Utah Interagency Coordinating Council for Infants and Toddlers with Special Needs and Their Families (ICC) is to assure that each infant and young child with special needs will have the opportunity to achieve optimal health and development within the context of the family."



**MINUTES OF THE UTAH INTERAGENCY COORDINATING COUNCIL (ICC)
FOR INFANTS AND TODDLERS WITH SPECIAL NEEDS AND THEIR
FAMILIES**

**Utah Department of Health, Division of Community and Family Health Services
44 North Medical Drive, Salt Lake City, Utah
November 19, 2004**

Attendance (alphabetical): Cheryl Alexander, Tandi Cichoski, Kris Fawson, Barb Fiechtl, Nancy Murphy, Judi Nielsen, Connie Nink, Sue Olsen, Jill Oberndorfer, Susan Ord, Gina Pola Money, Marcela Rafide, Krissie Summerhays, and Shylo Wheeler.

Baby Watch Staff: Catherine Hoelscher, Patrice Isabella, and Janet Wade.

Visitors: Liz Kuhlman, Margaret Lubke, Shawnee Collins, Marla Neff, and Al Romero.

- I. **WELCOME/INTRODUCTIONS.** The meeting commenced at 9:34 AM, conducted by Barbara Fiechtl. Introductions were made.
- II. **MINUTES.** Corrections were made to the Grant portion of the September 17th minutes, and to the attendance list.
- III. **SUB-COMMITTEE MEMBERSHIPS.** The ICC Members were requested to sign up for sub-committees and to make recommendations of people outside of the ICC who may be useful on these sub-committees.
- IV. **CAPTA.** Liz Kuhlman (standing in for Patti VanWagoner). The CAPTA committee has met several times. When a case is reported to DCFS a CPS worker will make a home visit. At that visit the CPS worker will perform a screener to any children under the age of three, and will refer any children at risk for developmental delays. Early Intervention will give assistance in training the CPS workers through out the state. The CAPTA committee is planning on May 2005 for the initial training date. At the moment, the CAPTA Committee is working on the logistics of training, and is working on developing a referral policy. They are also working on parent's rights and confidentiality issues.
- V. **FUN COMMITTEE.** Janet Wade. GleeAnn is taking a short leave of absence. Janet is helping to fill in, but would like the support of a parent as temporary committee chair. Marcela suggested that each parent on the ICC help for a month, so that no one parent becomes overwhelmed. The Chair is responsible for the meeting content, agenda, and the direction the committee takes. A parent from Vernal said that training with GleeAnn had a huge impact and changed her life. On December 16th, 2004 the FUN committee will be discussing the ins and outs of holiday meals. Patrice (as a nutritionist) will be helping with any nutritional concerns. The two biggest concerns of

parents are holiday feeding, and holiday constipation. The Parent Sub Committee and List serve has been amazing and has taken off on it's own.

- VI. **Medical Home Committee.** Janet Wade. The Medical Home Committee would benefit from the input from our ICC physicians. Dr. Murphy is willing to act as a consultant to the committee. There is a new form on the medical home website for pediatricians regarding screening and prevention. It is simple and easy for pediatricians to fill out. The Medical Home is working on some simple screening tools for pediatricians to use, including red flag items that indicate a child should be referred for services. On the medical home website there is also a survey for parents to fill out regarding insurance and co-pay. Utah Issues website has wonderful information on Medicaid changes and resources. Utah clicks is also available to find out about possible Medicaid and CHIP eligibility.
- VII. **Agency Report** – Susan Ord. Catherine Hoelscher is the new CSPD Coordinator with the Baby Watch Early Intervention Program, and was introduced to the ICC. IDEA should be voted on in Congress today. There are several changes that may be made. Early Intervention should receive more information later today. There is a new emphasis on Infant and toddler mental health, as well as other additional services such as sign language and cued language services. Vision specialists and ophthalmologists and optometrists have been added. BWEIP will also have the option (upon state approval) to serve children in the Part C program until they enter Kindergarten. In order to do this, Early Intervention would need to notify the parents of this option. This is an optional and is not a requirement. The Child would remain under IFSP, and would have the option to transfer to Part B at any time. This would expand the BWEIP program, and there would be several funding and services issues that would need to be resolved. If this option is utilized, parents would need to continue paying parent fees while they continue in the Part C program. There is also possible legislation regarding the referral of all children who have a substantiated case of child abuse to be screened. These changes will once again stretch Part C funds.
- The ICC will need to add new members to the Committee. According to new legislation, we will need someone from the state Medicaid agency, the office of homeless children and youth, a mental health representative, and a state foster care representative. Because of the changes in the number of ICC members, the committee may need to add another provider and parent representative. These changes will come into effect on July 1, 2005.
- VIII. **LEGISLATIVE UPDATE.** There is good support for changes in the assets list for Medicaid determination. It is possible that parent's assets may no longer be a contributing factor for children under the age of 6. This will help young children get the services they need.
- IX. **ANNUAL PERFORMANCE REPORT.** Patrice Isabella. A sub-committee needs to be formed for the Annual Performance Report (APR). This report is complex and work needs to begin as soon as possible. The deadline for the APR to be submitted to OSEP is March 31, 2005. The most urgent needs are

to identify possible data sources, set targets, and to obtain feedback from members of the ICC. Providers would be a valuable asset to this sub-committee. There will be training on December 9th for a new web-based program that the BWEIP will be using. There are two conference calls in the next month, these are important calls for anyone who would like to be involved with this committee. Information will be sent out to ICC members regarding these calls.

- X. **GSEG GRANT.** Margaret Lubke, Susan Ord, Connie Nink, and Margaret Lubke attend a conference in Washington DC last week. The GSEG Grant will help establish an outcome based system that provides data to meet national reporting requirements, improve program services, gather effectiveness evidence for the Utah Legislature, and monitor and alter interventions. Program Improvement Outcomes are a more comprehensive set of outcomes. The overall evaluation system looks at services received, procedural issues, satisfaction, and child and family outcomes. There will be many partnerships as this is developed and implemented. For the purposes of this grant, it will be necessary to report on a small number of outcomes. The purpose is to develop and implement a child and family outcome measurement system for infants, toddlers, and preschoolers that can be used on national and state accountability systems. There are several goals including defining and measuring outcome indicators, validating Part C data collection systems, and improve the tracking and services of transitioning children. The expected outcomes are 1. Individuals who use the Outcome Indicator System will be involved in the development and decision-making process. 2. The outcome indicator system measurement design and evaluation tools will be easy to use. 3. USOE and UDOH will consider and approve the outcome indicators and evaluation tools. 4. Outcome indicators will contribute to improving results for children with disabilities. 5. Program outcomes and indicators will be used as a framework for verifying analyzing and reporting data. 6. Validation Reports will be helpful in terms of assessing impact of services.

There will be a kickoff meeting in January 2005. Providers and parents are invited and are welcome to come. This will be a one-day event that will further explain the grant and the related issues.

- XI. **NEXT MEETING: January 21, 2005**

- XII. **AJOURN: AT 11:50 AM**