



BTOTS User Group
Thursday, January 11, 2007
10 am – 11 am

Members: Jen Kelsey (DDIV), Cassie Casey (KOTM), Catherine Siddoway (Summit), Liz Petersen (KWC), Mark Lees (PEEP), Debbie Ballard (Jordan), Lynn Weeks (Jordan)

BWEI Staff: Chris Wnek, Aihua Tong, Lynn MacLeod, Patrice Isabella, Catherine Hoelscher, Brent Baum

MDSC: Ken Bailey

Phones: Denise Mueller (Davis), Debbie Mick (SE Moab), Tana Caldwell, Jennifer Maurer, Carolyn Watson (PT4K), Coreen Anderson (Richfield), Marcia Christensen (Weber), Gayle Hill (SE), Peggy Lara (KWC), Christy Weber (SUU), Kimberly Glover (San Juan)

BTOTS 1.2

The next update will be a small update focusing primarily on the Auto Updater and the Database Updater.

Auto Update

See handout. After primary installations users will never need to manually update again. They will receive a prompt which will notify of update availability. First update and set up will be on disc. Download will occur in the background. Force update feature will be available. Available on all work sites. On major servers, IT folks may have to authorize update/install. BWEI will be able to update individual sites' databases as needed, but all will receive a notice, however, only new files will load to those who need them.

Database Updater

New notice to update database, may run old version, or jump to database update. All worksite users will need to update. Update delay available to accommodate systems in use, delay until down time. Only authorized users may update database.

Report Updater

Postponed to February to go along with Auto Update.

Service Setting Codes – Patrice

See Dec. 19 Memo. Some service settings are no longer needed. BTOTS has been changed to reflect OSEP service settings; Home, Community Based, Other. Please adjust your entries to accurately reflect the appropriate settings. Home and community are considered natural environments. Remove Service Provider Location, Hospital and

Residential as service settings. Non-IFSP service telephone calls go under “Other”. Old service settings categories remain as is, new children will be coded to the new settings.

Reports

Service Visit & Missed Visit Reports

Please refer to handouts. By site report is really by provider. Annual frequencies show date of last visit. Amendments show in the Adjusted Service Summary. Initial IFSP rule adjusts frequency to the number of visits to visits made. Examples will be included on report guidelines with explanatory text. Refinement of reports is still work in progress.

Future Reports

No major changes. New medical diagnosis option within eligible children section. Active child & case load reports will show 2 “Resides With” names and identify relationship of second person. Transition reports will include notes. Federal reports have some minor changes. Service Visit report will be by provider then by site. Mailing Labels will change back to include date range for both active and enrolled children. Tracking as a 4th option in Mailing Labels. Mailing labels will probably be included in the second updater.

Comments

The December child count has already been mapped to correct slot on Federal report. Continue using designators as before for service setting.

Medicaid billing may vary for a child from month to month. How to track them? Bring up at provider meeting. Jordan CDC exempts all with Medicaid services. Decision postponed. Check WIC and Medicaid boxes as appropriate, if both checked then exemption from family fees continues.

Notes on Other service setting: Retain as is and let BWEI map it out.

Will BTOTS ever be produced as a web application? Not likely, there is better usability on a desktop based application. Remote use of BTOTS can be developed for use on a check out basis.

Next Meeting

Tentatively March 1st.