



DISCLOSURE OF DIRECTORY INFORMATION FROM PART C TO PART B

*Please refer to BWEIP policy 1.A.2
Disclosure of Directory Information*

1. Early intervention programs will provide directory information to the appropriate LEA for all children who are enrolled in early intervention services under an Individualized Family Service Plan (IFSP).
2. Directory information includes: child's name, date of birth, and primary language; and parent/guardian contact information (name, address, and telephone number).
3. Early intervention programs will inform the parent/guardian of a child **of any age on or before the initial IFSP** of the required disclosure and provide an opportunity to decline/opt out the disclosure of this information.
4. Directory information will be sent to the LEA, unless a parent/guardian has declined disclosure, either at twenty-seven (27) months of age for enrolled children or at the time of the initial IFSP for children who enter early intervention after twenty-seven (27) months of age.
5. All early intervention programs are required to provide directory information to the local school district for children eligible to receive services under an IFSP, prior to their third (3rd) birthday. This information includes your child's name, date of birth, and primary language; and parent/guardian contact information (name, address, and phone number). The parent/guardian may decline this Release of Information until the child reaches twenty-seven (27) months of age OR at the time of the initial IFSP for children who enter early intervention after twenty-seven (27) months of age. Please sign here if you object to this disclosure.

I parent/guardian; request that my child's directory information NOT be provided to the school district.

Parent/Guardian Signature

Date

Additional Information:

A separate Release of Information Form with parent/guardian signature is required prior to transmitting other information about the child from the state or local early intervention program to the LEA. If a parent/guardian opts out of disclosure of directory information, and subsequently signs a Release of Information to Part B, the Release of Information overrides the opt out.