

## ICC MISSION STATEMENT

"The mission of the Utah Interagency Coordinating Council for Infants and Toddlers with Special Needs and Their Families (ICC) is to assure that each infant and young child with special needs will have the opportunity to achieve optimal health and development within the context of the family."



## MINUTES OF THE UTAH INTERAGENCY COORDINATING COUNCIL (ICC) FOR INFANTS AND TODDLERS WITH SPECIAL NEEDS AND THEIR FAMILIES

**Utah Department of Health, Division of Family Health and Preparedness**  
44 North Mario Capecchi Drive, Salt Lake City, Utah, Main Conference Rooms  
December 14, 2011 // 9:30 a.m. – 12:00 p.m.

**Attendance: Present:** Debbie Ballard, Eileen Chamberland, Linda DeGross, Joyce Dolcourt, Louise Dunn, Barbara Fiechtl, Charlene Frail-McGeever, Lori Ginter, Aimee Goble, Debbie Justice, Max Lang, Chandler Mentee, Gina Polamoney, Helen Post, Harper Randall, Stephanie Roach, Kelly Warner, Ginger West, Teresa Whiting, Susan Ord

**Excused:** Michelle White, Amy Buehler, Lisa Davenport, Carolyn Taylor-Christensen, Heidi Valdez

**Absent:** Kevin Morris, Connie Nink, Orvil Stokes,

**BWEI/Health Department Staff:** Brent Baum, Catherine Hoelscher, Brady Kerkman, Lynne MacLeod, Carma Mordecai, Lorna Ward

**Other Attendees:** Day Mullings, Janel Preston, Marla Nef, Sue Olsen, Karen Borg, Colleen Murphy

- I. Welcome and Introductions** – The meeting commenced at 9:38 and was conducted by Debbie Ballard. Members and guest introduced and welcomed.
- II. Minutes** – A motion was made to approve the minutes as written; it was seconded and passed unanimously.
- III. Public Comment Period** – Day Mullings has interest in replacing Barbara Petersen on the ICC. The ICC Tri-Chair will contact USDB's Department Head to confirm this would be approved.

Joyce Dolcourt - The Legislative Coalition for People with Disabilities' reception with Legislators will take place in the Rotunda of the Capitol on Thursday, February 2, 2012 from 4:00-5:45 pm.

- IV. Parent Provider Spotlight** – Max Lang discussed ESEA Title I, Part C Migrant Education. (see handout titled "Elementary and Secondary Education Act..." and slides). It is against the law for a public educator to ask for documentation that the child is here legally. The types of services provided include determining where the students are low academically and to determine why they are low. Service provided for the child may include a tutor, glasses for visually impaired children, and referral of families to other services provided in the community.

ESEA Title VII, Part B – McKinney-Vento Homeless Education (see handout titled “Elementary and secondary Education Act...” and slides). The outcome levels would include CRT scores and other formative tests, i.e. Dibels and teacher ratings.

To identify more students agency cooperation is needed. Early Intervention providers should get to know their local contacts for Migrant and Homeless Education so they may assist each other in identifying children in need.

- V. Vote on Bylaws** –The new regulations required a change to the ICC Bylaws. Page 4 line 7 was changed from: "...younger. A parent member may not be an employee of a public or..." to (the word "not" was removed):"...younger. A parent member may be an employee of a public or..." A motion was made to approve the bylaws as written; it was seconded and passed unanimously.
- VI. State Application for Funds – Baby Watch** - New policies will be submitted with the State Application for funds. Baby Watch will make the policies available to the public and hold two public hearings. This requires the application to be published from February 1<sup>st</sup> to March 31<sup>st</sup>, 2012. Within that period there will be a 30 day comment period and two public hearings; dates and times to be announced at a later time. The public hearings will be announced 30 days in advance. One public hearing will be at 44 Mario Capecchi Dr., the second public hearing location will be determined at a later date. USDB and USOE interagency agreements will be included in the application.
- VII. APR – Baby Watch** - (See Handout title “Data Review”) Catherine Holescher asked that ICC members email her, one of the ICC leadership team, or Lorna Ward the ICC Coordinator, suggestions for improvement activities on indicators that are in red. The draft will be out Mid-January and the report is due Feb 1<sup>st</sup>.
- VIII. Committees** – The Sub-committees broke out into groups for the remainder of the meeting.
- IX. Next ICC Meeting** – January 25, 2012
- X. Adjournment:** The meeting adjourned at 12:11 pm.

**APPROVED AS TO FORM:**

---

Debbie Ballard, for the ICC Tri-Chair

**MINUTES SUBMITTED BY:**

---

Lorna Ward, ICC State Contact